

North Central Academy 5055 Corey Rd. Mancelona, Mi 49659 www.northcentralacademy.net

Position: Bus Driver

 Reports to:
 Jill Kettlewell, Principal, North Central Academy, kettlewellj@northcentralacademy.net

Employed by: Mitten Educational Management at North Central Academy

Nature of the Position:

The primary responsibilities of the Bus Driver include picking up PreK-12th grade students throughout the community in the morning before school and in the afternoon after school.

Responsibilities of the Position:

- 1. Subscribes to the motto: "Action Over Words, Service Over Self".
- 2. Transports PreK-12th grade students to and from school safely.
- 3. Maintain a clean and mechanically sound bus at all times.
- 4. Perform daily bus inspections.
- 5. Obey all traffic laws.
- 6. Assist students onto and off of the bus if necessary.

Requirements for the Position:

- 1. Applicants will hold a current CDL license with a School Bus Endorsement.
- 2. Background Check/Fingerprints.
- 3. Clean driving record with no at-fault accidents in the past 5 years.
- 4. Ability to carry out the assigned route on time daily.
- 5. 10/10 attitude and work ethic each day.

Pay/Other:

4 hours per day, \$100-\$120/day - 180 days per year